

Club Privacy Notice

Timperley Villa YFC take your privacy seriously. This Privacy Notice sets out how we use and look after the personal information we collect from you. We are the data controller, responsible for the processing of any personal data you give us. We take reasonable care to keep your information secure and to prevent any unauthorised access to or use of it.

What personal data we hold on you

Personal data means any information about an individual from which that individual can be identified. We collect, use, store and transfer some personal data of our participants [and their parents or guardians], and other Club members. You provide information about yourself when you register with the Club, and by filling in forms at an event or online, or by corresponding with us by phone, e-mail or otherwise. The information you give us and which we will hold is as set out on the TVYFC membership form. This includes relevant health information for the player, which is classed as special category personal data, for the purposes of their health, wellbeing, welfare and safeguarding. Where we need to collect personal data to fulfil Club responsibilities and you do not provide that data, we may not be able to honour or administer your membership.

Why we need your personal data

We will only use personal data for any purpose for which it has been specifically provided. The reason we need participants' and members' personal data is to be able to run the football club and arrange matches, training and other club activities and to administer memberships and payments.

Our processing activities encompass

- processing membership forms and payments/ subs, organising matches and training
- sending out match or Club information and updates
- sharing data with coaches, managers or officials to run matches, training sessions or enter events
- understanding possible health risks
- sharing data with leagues we are in membership of, county associations and other competition providers for entry in events
- sharing data with committee members to provide information about club activities, membership renewals or invitation to social events
- sharing data with our coaching partners SiS
- sharing anonymised data with a funding partner as condition of grant funding e.g. Local Authority
- publishing match and league results

Who we share your personal data with

The information of players, team managers, coaches, club officials and club volunteers will be entered onto the Whole Game System database, which is administered by the FA. We also pass information to the County FA and to leagues to register participants and the team for matches, tournaments or other events, and for club affiliation purposes. We may share your personal data with selected third parties such as referees, coaches or match organisers where this is necessary for undertaking club activities. We may disclose your personal information to third parties to comply with a legal obligation; or to protect the rights, property, or safety of our participants, members or affiliates, or others.

Protection of your personal data

We have put in place appropriate security measures to prevent your personal data from being accidentally lost, used or accessed in an unauthorised way, altered or disclosed.

How long we hold your personal data

We keep personal data on our participants and members while they continue to be a participant or member or are otherwise actively involved with the Club. We will delete this data two seasons after a participant or member has left or otherwise ended their membership or affiliation, or sooner if specifically requested and we are able to do so. We may need to retain some personal data for longer for legal or regulatory purposes. The personal data that is stored on the FA's Whole Game System is subject to their privacy policy so we advise you review that policy together with this notice. If you would like your personal data to be deleted from Whole Game System then please contact them.

Your rights regarding your personal data

As a data subject you may have the right at any time to request access to, rectification or erasure of your personal data; to restrict or object to certain kinds of processing of your personal data, including direct marketing; to the portability of your personal data and to complain to the UK's data protection supervisory authority, the Information Commissioner's Office about the processing of your personal data. As a data subject you are not obliged to share your personal data with the Club. If you choose not to share your personal data with us we may not be able to register or administer your membership. We may update this Privacy Notice from time to time, and will inform you to any changes in how we handle your personal data. If you have any questions about this Privacy Notice then please contact the Club Secretary.